



5 . November 2021

David Medlock  
Managing Director  
Capital Health Care Pty Ltd  
46 Blamey Crescent  
CAMPBELL ACT 2612

Dear David

### Commonwealth Request for Tender – Vaccine Administration Partners Program

Thank you for your submission to our Request for Tender for the National Vaccine Administration Partners Program Panel.

After careful evaluation of all submissions received, I am pleased to inform you that the submission submitted by your organisation has been selected and your organisation rated as suitable subject to the arrangements described in this letter.

The Department is using the Vaccine Administration Provider Panel Portal (**VAPP Portal**) to issue and execute Panel Head Agreements. You will shortly receive a draft Panel Agreement and instructions from the VAPP Portal/our legal advisors, King & Wood Mallesons.

The Panel Head Agreement will include relevant details from your organisation's submission and Attachment A of this letter.

Prior to the Panel Head Agreement being executed by the Department, if not provided with your tender submission, a Valid and Satisfactory Statement of Tax Record must be provided to the Department via email to [VAPP@health.gov.au](mailto:VAPP@health.gov.au)

To progress the administrative process for your organisation please complete the attached spreadsheet with the following information:

- **Tab 1 CVAS Information:** details of the street addresses of your organisation and those of any subcontractors where vaccines will be delivered and stored. This information will be uploaded into the Department's COVID-19 Vaccination Administration System (vaccine ordering system); and
- **Tab 2 VAPP Panel Summary:** includes contact details for your organisation, such as a contact person, a telephone number, email address and website. As you are aware your organisations details will be published on the Departments website, can you please provide details of the person or area with your organisation that will be the contact point.


Please complete the attached spreadsheet and return it to the Department as soon as possible. To assist the Department collate your information, title the email in the subject line with your organisation name and email the spreadsheet to [VAPP@health.gov.au](mailto:VAPP@health.gov.au)

The Department may require additional information (including evidence of the insurances required under the Panel Head Agreement) to be provided before the Department approves an order under the Panel Head Agreement.

If you would like feedback on your response or have any queries or concerns relating to the proposed Panel Head Agreement prior to signing, please contact Therese Richards on 02 6289 8513 or at [therese.richards@health.gov.au](mailto:therese.richards@health.gov.au).

Details of the Panel Head Agreement will be posted on the AusTender website after signing by both parties.

Yours sincerely



Jane Wagner 5/11/2021.  
Assistant Secretary (Acting)  
COVID-19 Vaccine Taskforce

Capital Health Care Pty Ltd

# Attachment A: Details for the Panel Head Agreement

The information in Part A of this Attachment A will be included in the Panel Head Agreement. The Department will not negotiate the information in this Attachment A. The information in this Attachment A is not taken to have been accepted until a Panel Head Agreement has been executed by your organisation and the Commonwealth.

## Part A

### Model A or Model B or both

Your organisation has been selected for:

- × Model A – Agencies (Government customers)
- × Model B – Enterprises (Non-Government customers)

### Infrastructure Payment

The Department evaluated your request for an infrastructure payment and has approved the following items, in accordance with the terms of the Panel Head Agreement. Your organisation should not incur any expense it seeks to recover through the infrastructure payment until your organisation is entitled to receive the Infrastructure Payment under Panel Head Agreement.

Infrastructure Item	Quantity	Funding Amount (excl. GST)
Booking software update from influenzas to COVID consent	1	\$2,200
iPad update each \$400	3	\$1,200
Vaccination Fridge 315L	1	\$4,542
Vaccine Fridge USB Temperature Data Logger EL-USB-1 each \$100	2	\$ 200
Esky each \$122	2	\$ 244
Clinical waste disposal/sharps waste containers each \$30	8	\$ 240
Anaphylaxis Kits each \$130	4	\$ 520
Bluey – one off purchase	1	\$ 57
<b>Total</b>		<b>\$9,203 (excl. GST)</b>

### Confidential information

The Department evaluated your request that certain information contained in the submission, or which was provided to the Department during the RFT process, should be protected as confidential information. The Department agrees that the following information will be confidential information of your organisation.

In accordance with the Immunisation Provider Request for Tender, Health may publish your organisation's pricing on the Department's panel website. This means your organisation's pricing and any pricing in the Panel Head Agreement will not be considered confidential information of your organisation (even if you specified that this information should be considered confidential information in your organisation's submission).

Proposed Confidential Information	Reason why this information should be protected as Confidential Information
N/A	

Capital Health Care Pty Ltd